



# Provider Information Form

Fill out the information below for providers who are new to contracting with CareOregon and need to be added to our provider database. To ensure prompt and accurate claims payment, please complete the below form and email to your Provider Relations Specialist.

## Credentialing Contact Information

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone#: \_\_\_\_\_

## Practice Information

Practice name: \_\_\_\_\_

Primary office address 1: \_\_\_\_\_ Location NPI (type 2): \_\_\_\_\_

Office address 2: \_\_\_\_\_ Location NPI (type 2): \_\_\_\_\_

Office address 3: \_\_\_\_\_ Location NPI (type 2): \_\_\_\_\_

Primary office phone: \_\_\_\_\_ Primary office fax: \_\_\_\_\_

Primary office email: \_\_\_\_\_

Practice/office manager name: \_\_\_\_\_

Practice/office manager phone: \_\_\_\_\_

Primary mailing street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Primary billing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

TIN/EIN: \_\_\_\_\_ Billing phone: \_\_\_\_\_ Billing fax: \_\_\_\_\_

Does your clinic use an Electronic Health Record (EHR) software system?  Yes  No

If yes, which software vendor do you use? \_\_\_\_\_

If yes, what software version are you using? \_\_\_\_\_

Does your practice offer telehealth visits? Please select the option that most applies to you.

Telehealth only  Telehealth & in-person  In-person only

If yes, what platform do you use for providing telehealth services?

\_\_\_\_\_



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## Provider 1 Information

Add (effective date) \_\_\_\_\_  Remove (effective date) \_\_\_\_\_

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ MI: \_\_\_\_\_ Title: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN (no dashes): \_\_\_\_\_

Individual NPI (type 1): \_\_\_\_\_  Male  Female

Taxonomy code: \_\_\_\_\_ Oregon Medicaid ID: \_\_\_\_\_ Professional Lic#: \_\_\_\_\_

Primary directory specialty: \_\_\_\_\_ Secondary directory specialty: \_\_\_\_\_

Languages spoken other than English: \_\_\_\_\_

Accepting new patients?  Yes  No

At which locations does this provider take patient appointments?:  Location 1  Location 2  Location 3

## Provider 2 Information

Add (effective date) \_\_\_\_\_  Remove (effective date) \_\_\_\_\_

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ MI: \_\_\_\_\_ Title: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN (no dashes): \_\_\_\_\_

Individual NPI (type 1): \_\_\_\_\_  Male  Female

Taxonomy code: \_\_\_\_\_ Oregon Medicaid ID: \_\_\_\_\_ Professional Lic#: \_\_\_\_\_

Primary directory specialty: \_\_\_\_\_ Secondary directory specialty: \_\_\_\_\_

Languages spoken other than English: \_\_\_\_\_

Accepting new patients?  Yes  No

At which locations does this provider take patient appointments?:  Location 1  Location 2  Location 3

## Accessibility Requirements

Exam room:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Restroom:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Exterior building access:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Telecommunicate device:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Interior building access:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Waiting/reception access:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parking:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wheelchair weight scale:	<input type="checkbox"/> Yes <input type="checkbox"/> No

CareOregon partners with BetterDoctor for quarterly provider directory validation. Contracted offices will receive an email, a fax or a mailed letter with a key to be entered into their proprietary portal for provider demographic validation. CareOregon wants to ensure our provider directory is current and accurate for our providers and members. Contracted provider support in this quarterly validation is required.